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B.R.TAMBAKAD ARTS,COMMERCE & SCIENCE FIRST GRADE COLLEGE,

Haveri: Dist

HIREKERUR - 581 111

Karnataka State.



P.G DEPARTMENT OF STUDIES IN COMMERCE

Re-Accredited at 'B' by NAAC

**Annual Quality Assurance Report (AQAR)
of Internal Quality Assurance Cell (IQAC)
of the Institutions for the year
2014-15**

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

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P.G DEPARTMENT OF STUDIES IN COMMERCE

Re-Accredited at 'B' by NAAC

Ref No.: NAAC/AQAR/353/2015-16

Date: 27-11-2015

To,

The Director,

National Assessment and Accreditation Council,

Nagarabhavi,

Bangalore-560 072.

Respected Sir,

Sub: On line Submission of the Annual Quality Assurance Report 2014-2015.

With reference to the subject cited above We are Submitting the AQAR 2014-15 online on 26th November 2015. It is for year need full actions. Please kindly accept and kind necessary steps.

Thanking you,

Your's faithfully,

Prof. S.B.CHANNAGOUDRA.

Principal

B.R.TAMBAKAD ARTS,COMMERCE & SCIENCE FIRST GRADE COLLEGE,

VIDYA NAGAR

HIREKERUR-581 111.

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Part – A

Institution Details

The Annual Quality Assurance Report (AQAR) of IQAC

Part – A

AQAR for the year

2014-15

I. Details of the Institution

1.1 Name of the Institution

B.R.TAMBAKAD ARTS,COMMERCE & SCIENCE FIRST
GRADE COLLEGE HIREKEUR DIST:HAVERI.

1.2 Address Line 1

Vidyanagar , Hirekerur

Address Line 2

HIREKERUR

City/Town

HIREKERUR DIST:HAVERI

State

KARNATAKA

Pin Code

581 111

Institution e-mail address

principalbrtcollege@gmail.com
channagoudra@gmail.com

Contact Nos.

08376-283512 M.No: 9448789390

Name of the Head of the Institution:

Prof.S.B.Channagoudra

Tel. No. with STD Code:

08376 - 283512

Mobile:

9448789390

Name of the IQAC Co-ordinator:

Prof.C.H.Nandihalli

Mobile:

9448867817

IQAC e-mail address:

chnandihalli@gmail.com

1.3 NAAC Track ID

T.No 15250

1.4 Website address:

www.htvssbrtcollege.com

Web-link of the AQAR:

www.htvssbrtcollege.com/AQAR2014-15.PDF

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	-	31-03-2007	30-03-2012
2	2 nd Cycle	B	2.17	08-07-2013	07-07-2018
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

01 / 07/ 2012

1.7 AQAR for the year

2014-15

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2010-11 28-10-2011 (DD/MM/YYYY)
 ii. AQAR 2011-12 16-07-2012 (DD/MM/YYYY)
 iii. AQAR 2012-13 20-07-2013 (DD/MM/YYYY)
 iv. AQAR 2013-14 22-07-2014 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

P.G.DEPARTMENT OF STUDIES IN COMMERCE

1.11 Name of the Affiliating University (*for the Colleges*)

KARNATAK UNIVERSITY,
DHARWAD.

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teacher	<input type="text" value="12"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="03"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	<input type="text" value="Twice in a Year"/>

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="15"/>	Faculty	<input type="text" value="10"/>
	Non-Teaching Staff	<input type="text" value="02"/>	Students	
	Alumni	<input type="text" value="01"/>	Others	<input type="text" value="02"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. Of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Institution Level
15	-	-	5	10

(ii) Themes

- Entrepreneurship development.
- Workshops for non-teaching and technical staff.

2.14 Significant Activities and contributions made by IQAC

- Up gradation of traditional classrooms into e-class rooms and renovation of Laboratories.
- Organising department wise conferences/seminars
- Started the PG course in Commerce.
- Organising Standing Committee and Governing Body Meetings
- Organizing Science exhibition, Lecture series, seminars, conferences, workshops.
- Proposal for financial assistance from UGC for IQAC.
- Proposal for minor research projects, national level seminars and conferences.
- Sending teachers for Industrial Training in their core areas respectively
- Sponsoring teachers to attend International/ National Conferences and FDP Programs

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action Achievements	Achievements
• Up gradation of traditional classrooms into e-class rooms and renovation of Laboratories.	• Executed
• Proposal for financial assistance from UGC for IQAC.	• Awaiting sanction from UGC.
• Proposal for National level seminars, workshops and conferences.	• The planned programs commenced from this academic year.
• Up-gradation of Library.	• To implement the bar-coding system in Library and update software
• Organising department wise conferences/seminars	• Executed

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Management initiated the following activities for the academic year

- Started the PG course in commerce
- Started the Journalism course.
- Up gradation of traditional classrooms into e-class rooms and renovation of Laboratories.
- Construction of new and Renovation of existing wash rooms for Boys & Girls

Part – B

Curricular Aspects

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01		01	
UG	15	-	15	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	16	-	16	-
Interdisciplinary				
Innovative				

U.G. Programmes

Course	Programmes	
B.A.	H.E.P.	Self Finance
	H.Edn.S.	
	K.G.S.	
	H.Eng.S.	
	H.Eng.G.	
	H.Eng.P.	
	H.K.G.	
	H.K.S.	
	H.U.G.	
	H.U.P.	
	H.U.S.	
	H.K.P.	
	H.Eco.G.	
	H.Eco.S.	
B.Sc.	P.C.M.	Self Finance
	C.B.Z.	
	P.M.Cs	
B.Com.		Self Finance

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Table - 1: Core-Options and Elective-Options of UG - Courses.

Sl. No	Particulars	Basic Subjects	Optional Subjects	Compulsory Subjects	
1.	B. A/B. Sc I & II Semester	English (Compulsory) Kannada/Urd u/Hindi (Any one)	* For B. A:	I-Semester Indian Constitution	
			History, Education		Kannada English Economics Urdu
			* For B. Sc:	II-Semester	
			Physics Chemistry Mathematics	Chemistry Botany Zoology	Physics Mathematics Comp - Science
2.	B. A/B. Sc III & IV Semester	English (Compulsory) Kannada/Urd u (Any one)	-do-	III-Semester Personality Development	
				IV-Semester Computer Applications	
3.	B. A/B. Sc V & VI Semester	Kannada/Urd u (Any one)	-do-	-Nil-	
4.	B. Com - I Semester	English (Compulsory) Kannada/Urd	Financial Accountancy - I Secretarial Practice Managerial Economics - I Principles of Marketing	Indian Constitution	
5.	B. Com - II Semester	u/Hindi (Any one)	Financial Accountancy - II EDP Managerial Economics - II Computer Application in Business - I Business Communication Skills	-Nil-	
6.	B. Com - III Semester	---	Corporate Accountancy - I Business Statistics - I Monitory Economics Accountancy Theory Business Environment Principle and Practice of Management Computer Application in Business - II	-Nil-	
7.	B. Com - IV Semester		Corporate Accounting - II Business Statistics - II International Economics	-Nil-	

			Indian Financial System Modern Banking International Business Computer Application in Business - III	
8.	B. Com - V Semester	---	Principal of Finance / Management Human Resources Management Principles & Practice Auditing Indian Economy Computer Applications in Business - IV Cost Accounting P-I Income Tax P-S	-Nil-
9.	B. Com - VI Semester	---	Industrial Economics Business Communication Financial Service Principle of Management Accounting Computer Application in Business - V Cost Accounting P-II Income Tax P-II	-Nil-

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Analysis of the feedback in the Annexure-ii*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of Syllabus

SL. NO	NAME OF THE COURSE	NAME OF SUBJECT
1.	B.Sc.	B.Sc V & VI sem
2.	B.Com V	B.Com V & VI sem

1.5 Any new Department/Centre introduced during the year. If yes, give details.

UG:-	B.A- Journalism, Hindi
P.G:-	M.Com - commerce

Teaching, Learning & Evaluation

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
27	27	-	-	08

2.2 No. of permanent faculty with Ph.D.

-

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

8
-
-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	10	10
Presented papers	2	4	5
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- a)** Teaching through Power Point Presentation by using ICT
- b)** some of the class rooms are equipped with LCD projectors, Computers and Wi-Fi.
- c)** Teachers will be presenting their lectures on power point, supervise that all the students take notes and problems will be solved on black board in active learning mode.
- d)** Application-oriented teaching methodologies in all practical subjects, group projects, mini and major projects.
- e)** Institution conducts remedial classes and diagnostic tests for slow learners based on that it adopts teaching strategies to improve the level of learning.
- f)** For advance learners, the institution encourages them to take part in research projects and presentation of papers at various levels.
- g)** Conducts various interactive sessions every week where it holds discussion on current scenario in order to update the knowledge of the students.
- h)** Conducts various value added certificate courses.

- 2.7 Total No. of actual teaching days during this academic year 190
- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) As per Karnataka University guidelines
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 0 (BOS) 0 (BOE) 1 (CDW)
- 2.10 Average percentage of attendance of students 87.25%

2.11 Course/Programme wise distribution of pass percentage : 2014-15

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. V Sem	226	127: 56.19%	82:36.28%	15:6.63 %	12:5.30 %	84.21%
B.Com.V Sem	58	17: 29%	18: 31.03%	5:8.62 %	2:3.44%	72.41%
B.Sc. V Sem	15	8: 53.33%	4:26.66%	3:20%	0	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- a)** Subject wise feedback from students.
- b)** Feedback from students 3 times in a semester is taken to assess other aspects of academic functioning
- c)** Subject wise internal and external marks secured by the students are analyzed to identify the poor performance of the students and arranging remedial classes to improve their performance
- d)** On every Second Saturday of a month parents meeting will be organised to bring to their notice about the performance of their children and to get feedback.
- e)** Meetings are organised for the parents with class representative top, average and below average students.
- f)** Feedback is collected from the toppers, average and below average students with regard to progress of class work, teaching methodologies and examination system etc., by the Heads of Departments.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	7
Staff training conducted by the university	1
Staff training conducted by other institutions	10
Summer / Winter schools, Workshops, etc.	10
Others	12

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	2	Nil	Nil	Nil
Technical Staff	0	Nil	Nil	Nil

Research, Consultancy & Extension

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC plays a key role in organizing guest lectures by prominent academicians and entrepreneurs in different fields.
- IQAC coordinates visits by students to scientific institutions and industries in Karnataka

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	1	-
Outlay in Rs. Lakhs	-	-	1 Lakhs	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number				1	2
Sponsoring agencies				K.U.D.	T.A.P.C.M.S.

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -

SRF -

Project Fellows -

Any other -

3.21 No. of students Participated in NSS events:

University level 8 State level 2

National level 2 International level -

3.22 No. of students participated in NCC events:

University level - State level -

National level - International level -

3.23 No. of Awards won in NSS:

University level - State level -

National level - International level -

3.24 No. of Awards won in NCC:

University level - State level -

National level - International level -

3.25 No. of Extension activities organized

University forum

College forum 1

NCC

NSS 5

Any other

Under NSS

1. Health checkup 2. Blood Donation 3. Swacha Bharath (clean India)

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Many faculty members worked as resource persons to bring out social awareness, environmental protection & its conservation.
- Planting of saplings by the best boy and best girl of the college was done on EARTH DAY in association with the Environment Forum.
- Computer Awareness Program was organized for rural school students.
- Staff s covered under Accidental Insurance benefit scheme by the college.
- Awareness program on water conservation on World Water Day.
- Rallies and awareness programs as a part of social responsibility were organized by the NSS unit.
- The NSS unit of the college has organized camps like health checkup, eye testing, and blood donation for the benefit of the staff, students and society.

Infrastructure & Learning Resources

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.12	-	-	-
Class rooms	20	2	MANAGEMENT FUND	2 Lakhs
Laboratories	3	-	-	-
Seminar Halls	1	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Computerisation of Administration

- Office Fully automation
- LAN-Sharing data through computer
- Instant communication regarding information and notices to students, Parents and staff members through SMS.

Computerisation of Library

- Accession registers are digitized
- Installation of “vision info” software Version 2.1 to aid in issue and return of books
- OPAC (Open Public Access Catalogue) in all the three floors
- Search Facility through Title, Author, Cost, Size, Type, and Volume of the book.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12037	1207659	812	102092	12849	1309691
Reference Books	332	37484	02	530	334	38014
e-Books	-	-				
Journals	11	10000			11	10000
e-Journals	-	5000				5000
Digital Database	-	150000				15000
CD & Video	-	-				
Others (specify)	-	42000				

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	15	01	05	-	-	2	-	-
Added	10	-	-4	-	-	-	-	-
Total	25	01	06	-	-	-	-	-5

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- a)The college has provided internet facility for all teaching, non teaching staff and students with Wi-Fi.
- b)The college has established Wi-Fi computer network laboratories and students are regularly trained on different computer programs by the faculty.
- c) The faculty visited various reputed companies for industrial training and knowledge building.
- d) Teachers were sent for faculty development programs organized by reputed institutions, industries.
- e) Teachers are sponsored to attend national and international conferences and seminars.
- f) The students are provided project training by sponsoring them to attend various industrial trainings.

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	112135
iii) Equipments	47220
iv) Others	219206
Total :	378561

Student Support & Progression

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- a. The IQAC has been enhancing awareness through various meeting and circulars about student support services.
- b. The students are well aware of the available services in the campus and utilising them effectively and efficiently.
- c. The students are thoroughly aware of Canteen facilities, Library and Reading rooms, Games and Sports, Transportation facilities, Health Centre, NSS and actively participating and using all such services.
- d. Students are provided with R & D funds for projects, and are trained using employability enhancement programs.

5.2 Efforts made by the institution for tracking the progression

Monitoring students' progress during the semester:

- Day to day attendance in theory & lab classes and intimation to the parents
- Performance in mid sessional exams in theory for UG (30% weightage) and PG (40% weightage) including assessment of assignments. The performance of the students in mid sessional exams is informed to parents.
- Day to day monitoring of laboratory practical work and assessment.

Monitoring progress semester after semester:

- The performance of the student in the end semester examination is monitored and if there are some backlogs, remedial classes are conducted for backlog subjects if necessary.

The following employability enhancement programmes are conducted for tracking the progression:

- i. Improving oral & written communication skills
- ii. Analytical and Reasoning skills
- iii. Soft skills & team skills
- iv. Computer skills and v. Technical skills
- v. CRT Programs

College provide a subsidy of 50% of the cost payable to external agencies which have organized the above programmes for the benefit of students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
339(VI sem)	25	-	-

(b) No. of students outside the state

(c) No. of international students

 Men

Women

Last Year- 2013-14						This Year- 2014-15					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
73	204	100	808	05	1190	201	195	104	606	06	1106

Demand ratio : $\frac{1190}{1106}$ Dropout % : 1.07%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- a) Coaching classes for competitive examinations like KAS/IAS/IPS for all the degree students are conducted by the experts in the field of Indian History, Geography, Indian constitution, Public administration, Current affairs, Mental ability and Essay writing.
- b) Institution publishes its updated prospectus and handbooks annually.
- c). The information is disseminated to students through brochures, prospectus, website and correspondence, etc.
- d). The Institution has been organizing Campus Recruitment Training by paying the total cost for the students by inviting Expertise Training Institutions in this area.
- e) The College has procured various competitive examination material placed in the Library in hard and soft copies. Students are using such material for their preparation for competitive examinations.
- f). The Faculty members of each Department were providing inputs for preparation of students to appear for various competitive examinations.

No. of students beneficiaries

05

5.5 No. of students qualified in these examinations

NET	<input type="text" value="1"/>	SET/SLET	<input type="text" value="1"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

- Counseling and career guidance programs promote the personal, social, educational, and career development of students.
- Workshops, Seminars and guest lectures are arranged which has helped the students to become competent in their respective fields.
- The strength and weakness of each student is identified through counseling.
- Students are given guidance to use their strength and overcome the weakness.
- Career guidance cell functions to tap the potential in students which help them to take up the profession of their interest.

No. of students benefitted

200

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	120	10	10

5.8 Details of gender sensitization programmes

- International Women's Day celebrations
- Women's Cell is in operation in the college.
- Various competitions are held for girls separately.
- The lady faculty is sponsored to attend women centric seminars and workshops

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

6

National level

02

International level

-

No. of students participated in cultural events

State/ University level

7

National level

02

International level

-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Grievance : Requirement of drinking water.

Reddressed : many units of water purifiers are fixed in college campus.

Governance, Leadership
&
Management

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

OUR VISION.....

“To achieve academic professional excellence with career building.”

OUR MISSION

“To create self confidence and co-operation among the students community through education with an emphasis on competitive spirit to face the global challenges.”

6.2 Does the Institution has a management Information System

YES

- To manage the organization efficiently and effectively by using its primary components like hardware, software, data, procedures and people.
- To analyze and facilitate strategic and operational activities
- To study how individuals and groups evaluate, design, implement, manage and utilize the systems to improve effectiveness of decision making.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Since our institution is affiliated to Karnataka University, the curriculum developed by the Karnataka University is followed.
- Faculty appointed as members of participate on curriculum design, development and revision.
- The syllabi for Add-on Certificate courses conducted by college is need based and industry oriented.

6.3.2 Teaching and Learning

- Implementation of audio-visual teaching methods through e-class rooms, language lab, business lab and seminar halls.
- Organizing conferences, seminars, workshops and guest lectures
- Deputation of students and faculty for conferences, seminars and workshops
- Remedial classes, student counseling and internal tests are being conducted on a routine basis.
- Organizing student seminars on recent trends and developments in respective subjects.

6.3.3 Examination and Evaluation

- Since our institution is affiliated to Karnatak University, examination and evaluation procedure adopted by Karnatak University is followed
- Many of our faculty members appointed as involve in smooth conduct of examination and evaluation.
- Guiding students to apply for photo copy of answer scripts, evaluation of received answer script, apply for revaluation and challenge evaluation.

6.3.4 Research and Development

- Encouragement for student projects like Science, exhibitions, and documentaries
- Encouraging and providing necessary infrastructure to pursue minor research, NET/JRF, SLET, Ph.D. by faculty
- Involvement of students in research projects taken by faculty members.
- Institution supports and provides financial assistance to students and faculty to participate and present papers at the State/National/ International level seminars /conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library :

Institution has procured

- 12849 - Text books
- 360 - Reference books,
- 02 - E-books,
- 12 - Journals
- 01 - E-Journals
- CD & Video.

ICT:**Physical Infrastructure:**

- Institution has installed CCTV cameras
- biometric system, LED clock,
- display board.

Instrumentation:**All labs are upgraded by procuring new instruments like:**

- Micro scope -05
- Steam generator copper bath-06
- Hot air oven-01
- Dual trace oscilloscope with digital output-03
- Test tube vibrator-01
- Vacuum pump -03
- Digital thermo stat – 03

6.3.6 Human Resource Management

- HRD programs for staff and students are conducted periodically by a senior faculty qualified as Master Facilitator for HRD and TQM.
- Provision of Grievance Redressal Cell, SC / ST Cell, Student Counseling Centre, Suggestion Box, Placement Assistance Cell, Discipline Committee, Anti Ragging Cell, Women Cell, Health Centre, Information Centre, etc.
- Provision of participation of students and faculty in decision making

6.3.7 Faculty and Staff recruitment

- Maintaining transparency in recruitment of eligible candidates in consultation with Management as per government regulations.
- News paper advertisement
- Scrutiny of documents
- Interview by expert panel
- Demo classes and student feedback
- The institution recruits the faculty by issuing a notification in leading daily news papers. The selection process involves the following:
 - i) Conducting Written Test
 - ii) Demo Lecture
 - iii) Interview with the selection committee constituted by the colleges

6.3.8 Industry Interaction / Collaboration

The initiatives taken by the institution for collaboration with other research organizations and industry.

- Mini and major projects conducted in industry.
- Projecting the areas of strength of the faculty in the departments through a department profile.
- Organizing Industry-Institute interaction meets.
- Visit of faculty to different organizations and industries

6.3.9 Admission of Students

The Institution ensures wide publicity and transparency in the admission process.

- a) The admission to UG and PG programs is done through state level centralized web counselling system
 - b) Publishes the annual prospectus
 - c) Has active college website
 - d) Advertises in regional / national dailies.
- Advertisement for admission through multiple media and social networks & on internet
 - Handouts explaining about various combinations offered in the campus are distributed to the neighborhood feeder junior colleges.
 - Inviting students of nearby schools and colleges to the exhibitions organized by the institution

6.4 Welfare schemes for

Teaching	PF, Health Centre, Transportation, Canteen, Medical Insurance
Non teaching	PF, Health insurance, Health Centre, E.S.I Contribution, Transportation, Canteen
Students	Transportation, Health Centre, Canteen, Poor students' welfare fund

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	✓	-
Administrative	-	-	✓	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- University organized workshops for Principals, Custodians and Chairman-BOE to train them about reforms in examination like grey areas in filling OMR, & E-Application filling for examination.
- Scanning of answer scripts
- Sitting squad appointed by the University in addition to flying squad to keep the daily account of question papers, answer scripts, additional sheets, and recording of any irregularities including malpractice cases.
- Centralized valuation and initiation for quick declaration of results.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University conducted workshops on highlighting the significance of autonomy in affiliated colleges and motivating the affiliated colleges to go for autonomy.

6.11 Activities and support from the Alumni Association

- Alumni association actively involved in introducing student community to the global environment and standing as brand ambassadors of our institution
- Introducing students to the challenges of work environment and enabling them to overcome Them
- Arranging for sponsorship for fests and scholarships for eligible students in both academics and sports.

6.12 Activities and support from the Parent – Teacher Association

- Organized regular parent-teachers meet to discuss their wards academic performance, attendance, test performance, behaviour, over all progress and also for receiving valuable suggestions.
- Implemented the suggestions given by the parents to enhance quality education, like messaging regarding fest/cultural activities, extra classes on Sunday, daily attendance, monthly shortage of attendance, weekly tests etc.,

6.13 Development programmes for support staff

- Department of languages conducted an inter departmental extension service on General Administrative Language for the support staff of the college office.
- Awareness program on health care.
- How to manage funds and where to invest.
- How to cover the risk of life and property.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Department of Botany prepares vermicompost in association with Dept. of Hotel Management.
- Greenery around the campus.
- Pollution free zone.
- Maintenance of campus plant.

CRITERION - VII

Innovations & Best Practices

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The following are the innovations introduced during the year which have created a positive impact on the functioning of the institution

- **Geography** –conducted survey on district ponds and water resources by department staff and students
- **Physics** – department has introduced new technology lab equipments for students
- **Computer Science** – students are motivated for ICT learning by giving more involved upload based project works and researches.
- **Chemistry** – Creating awareness on conservation of water on World Water Day.
- **Commerce** –Trade fair was conducted by the commerce department in order to make students understand different aspects of Trade and Commerce.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Under graduate and PG courses started during the academic year.
- Up gradation of Physics, Chemistry,& Computer lab
- Construction of new and Renovation of existing waiting rooms for Boys & Girls.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Initiatives taken by the management to promote Best Practices

1. **Prathibha Puraskar:** The management honours meritorious students by giving them a cash prize of Rs. 5000/-. This motivates other students to excel.
2. The management helps economically backward students by giving them fee concessions. It also permits students to pay fees in installments.
3. Placement cell and career counseling.
4. The campus facilities are optimally used for various competitive examinations conducted by KSEEB, PUC-EXAM BOARD, NAVODAYA, MORARJI DESAI, RESIDENCIAL SCHOOL, K.S.O.U. IGNOU & UGC/CET/Banks/Railways/Postal department.

7.4 Contribution to environmental awareness / protection

Activities initiated in the campus for environmental awareness /protections are as follows

- Energy Saving & Efficient use of Energy
- conservation of water
- Planting & managing

Energy Saving & Efficient use of Energy

- Conservation of energy is taken care of electricity through minimal usage by switching off lights & gas line when not in use.
- Management has taken sufficient measures to install CFLs in prime spots to minimize the consumption of power.
- All the class rooms are well ventilated that minimize the usage of energy.
- Signboards & slogans are put to educate the students.

conservation of water

- Rain water collected is utilized for the plants & for cleaning purpose.
- **World water day** celebration is organized to create awareness on meticulous usage of water by department of Chemistry and Geography.

Planting & managing

- Organized cleanliness program with slogans and skits under Environment Forum.
- Earth day is celebrated by planting saplings in the campus and arranging guest lectures.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Accreditation by NAAC at 'B++' Level in March 31, 2012 and Re – accreditation at 'B' Grade with CGPA 2.17 on July 08, 2013.
- Distance Education under DISTANCE EDUCATION KARNATAK UNIVERSITY DHARWAD.is offered.
- Qualified, experienced and dedicated faculty.

- Placement cell offers assistance by providing employment information and career guidance.

Weaknesses:

- Need for more Class rooms for workshop/ seminars/conference.
- Need for motivating meritorious students to take up programmes in Basic Science.
- Need for more fund for the improvement of the academic upgradation.

Opportunities:

- To obtain Autonomous Status.
- Increase in the number of Add on & Value Based Courses.
- Increase in admissions in Basic Science programmes.
- Addition of more number of UG & PG programmes.
- Services of Alumni to be better utilized.

Threats:

- Lack of necessary government support for all programmes.

8. Plans of institution for next year

- Department of Science is planning to organize workshop and seminar on ROBOTICS. & coaching for students on artificial intelligence.
- Department of Commerce is to arrange coaching for rural and backward students on CS & CA
- Department of Geography is planning to conduct research on local geographical areas
- **Department of Physics is planning to -**
 - i. Introduce M.Sc. integrated IIT entrance examination Coaching Classes (IIT-JAM)
 - ii. Organise inter college physics fest.
 - iii. Upgrade research lab for “research in glass science & Liquid Crystals

Name : Prof. C.H.NANDIHALLI.

Name : Prof. S.B.CHANNAGOUDRA.

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ANNEXURES

KARNATAKA UNIVERSITY DHARWAD

B.R.TAMBAKAD ARTS, COMMERCE & SCIENCE FIRST GRADE COLLEGE, HIREKERUR.

CALENDER OF EVENTS- 2013-14

<i>SL NO.</i>	<i>NAME OF THE EVENT</i>	<i>DATE</i>
1	The commencement of admission to UG course starts	01/06/2014
	Re-opening of Colleges, and commencement of class (odd sem UG)	23/06/2014
	Last date for admission without penal fee for I sem students	15/07/2014
	Celebration of Independence day	15/08/2014
	Inauguration of student activity	20/08/2014
	Admission approval (odd sem UG)	1-10-2014 to 31-10-2014
	Allotment of Register No. (odd sem UG)	02-10-2014 to 30-10-2014
	Internal 1st test (odd sem)	08/09/2014
	Internal 2nd test (odd sem)	13/10/2014
	Parents Teachers Meet	03/10/2014
	Commencement of Practical examination (odd sem UG)	23/10/2014
	Celebration of Kannada Rajothsava	01/11/2014
	Celebration of HTVSS society's founders day	01/11/2014
	Last working day of (odd sem UG)	15/10/2014
	Commencement of vacation (odd sem UG)	17-10-2014 to 12-12-2014
	Commencement of theory examination (odd sem UG)	16/11/2014
	Closing of theory Examination (odd sem UG)	10/12/2014
	Re-opening of Even Semester	26/12/2014
	Celebration of Republic day	26/01/2015
	Internal 1st test (odd sem)	24/02/2015
	Internal 2nd test (odd sem)	21/04/2015
	Valedictory of student activity	25/03/2015
	Parents Teachers Meet	24/04/2015
	Commencement of Practical examination (even sem UG)	02/05/2015
	Last working day of even semester (UG)	24/04/2015
	Commencement of vacation (even sem UG)	12/04/2015
	Commencement of theory examination (even sem UG)	10/05/2015
	Closing of theory examination (even sem UG)	31/05/2015

TEACHING NON-TEACHING STAFF 2013 As Per Scale				
S.NO	NAME OF THE STAFF	DESIGNATION	SUBJECT	DATE OF APPOINTMENT
1	Sri.S.B.Channagoudra	Principal	Kannada	01-06-1996
2	Sri.M.B.Banakar	Lecturer	Commerce	02-08-1993
3	Sri.C.R.Dudihalli	Lecturer	Pol-Science	01-08-1994
4	Sri.Nagarajappa M.S	Lecturer	History	16-07-1998
5	Sri.Hosamani M.V	Lecturer	Economics	16-07-1998
6	Sri.K.M.Maradibankar	Lecturer	Geography	16-07-1998
7	Sri.B.C.Yattinahalli	Lecturer	Kannada	16-08-1999
8	Sri.C.H.Nandihalli	Lecturer	Education	17-07-2000
9	Sri.K.R.Matti	Lecturer	Commerce	08-08-2000
10	Sri.B.S.Mallur	Lecturer	Economics	01-08-2001
11	Sri.Nagaraj H.P	Lecturer	Geography	16-08-2006
12	Sri.M.S.Sadiq	Lecturer	English	01-09-2006
13	Smt.R.N.Mudigoudra	Lecturer	Sociology	01-07-2007
14	Sri.P.S.Ingalagondi	Lecturer	Geography	01-07-2007
15	Sri.Parashuram R	Lecturer	Commerce	16-08-2008
16	Sri.S.D.Kengonda	Lecturer	History	16-08-2008
17	Sri.R.G.Hiremath	Lecturer	Geography	16-08-2008
18	Sri.H.S.Dalawayi	Lecturer	Kannada	16-08-2008
19	Sri.S.S.Hullinakoppa	Lecturer	History	01-08-2009
20	Sri.Rajashekharagouda H	Lecturer	Sociology	16-08-2010
21	Sri.Siddyya S.V	Lecturer	Pol-Science	16-08-2010
22	Sri.S.S.Maradi	Lecturer	Kannada	16-08-2010
23	Sri.Javid B	Lecturer	Urdu	16-08-2010
24	Sri.S.B.Sajjanashetra	Lecturer	English	16-07-2013
25	Sri. Kiran Uppar	Lecturer	English	23-08-2013
26	Sri.Balaji K.V	Librarian	Librarian	16-07-2013
27	Sri.L.S.Aralihalli	P.D	Phy.Director	01-08-2001
28	Smt. M.U.Banakar	Lecturer	Maths	01-08-2009
29	Smt.P.A.Ajari	Lecturer	Chemistry	01-08-2009
30	Smt.Veena H	Lecturer	Maths	16-08-2010
31	Sri.Pradeep	Lecturer	Comp-Science	16-08-2011
32	Ku.Konanavar	Lecturer	Physics	16-07-2013
33	Smt.M.H.Kanagotagi	Supt.	-	01-06-1996
34	Smt.P.Y.Channagiri	Supt.	-	08-08-2000
35	Sri.N.D.Mattur	F.D.C	-	01-08-2001
36	Sri.S.M.Hosapete	F.D.C	-	01-08-2001
37	Sri.P.H.Gopakkalli	F.D.C	-	16-07-2013
38	Sri.T.S.Patil	S.D.A.	-	16-07-1998
39	Ku.Shilpa Tippannanavar	S.D.A.	-	01-07-2007
40	Sri.M.V.Balikayi	S.D.A.	-	16-08-2008
41	Sri.K.P.Vidyakumar	S.D.A.	-	16-08-2010
42	Ku.Vasanti G.H	S.D.A.	-	16-07-2013

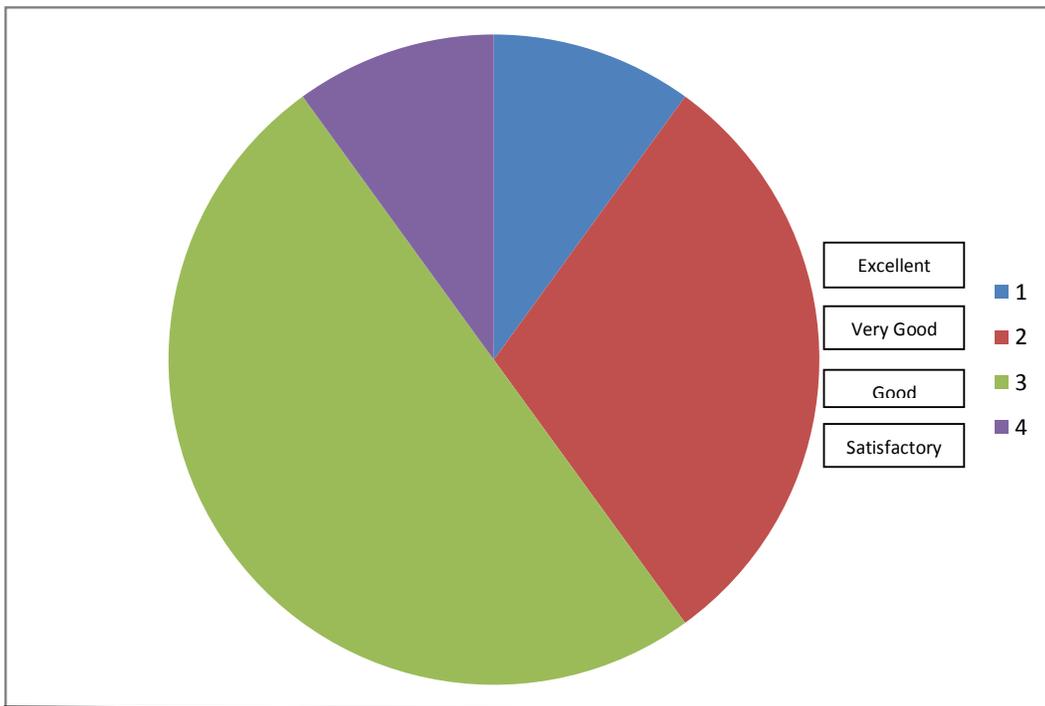
43	Smt.Jayasheel Ajjappanavar	SDA/ Typiest	-	01-06-1996
44	Smt, Shailaja Haller	SDA/ Typiest	-	01-07-2007
45	Sri.Parameshwarappa A.K	Attender	-	01-06-1996
46	Sri.Krishnappa J Chankrasali	Attender	-	16-08-2006
47	Sri.Hanumanth S.S	Peon	-	01-07-2007
48	Sri.Umesh Yadangali	Peon	-	01-07-2007
49	Sri.Parasappa Harijan	Peon	-	16-07-1998
50	Smt.Gadigemma .P.Odenapur	Peon	-	16-07-1998
51	Sri.Honnappa Mugalihalli	Peon	-	16-08-2008
52	Sri.Somesh Goudar	Peon	-	01-09-2006
53	Sri.Shivaraj Jambur	Peon	-	16-08-2008
54	Sri.Satish S Mudigoudra	Peon	-	16-07-2013
55	Sri.Nagaraj Hullatti	Watchman	-	16-07-2013
56	Sri.Veeranagouda Betageri	Watchman	-	16-07-2013
57	Sri.Manjunath S.B	Watchman	-	16-07-2013

Prof. S.B.CHANNAGOUDRA.
Principal

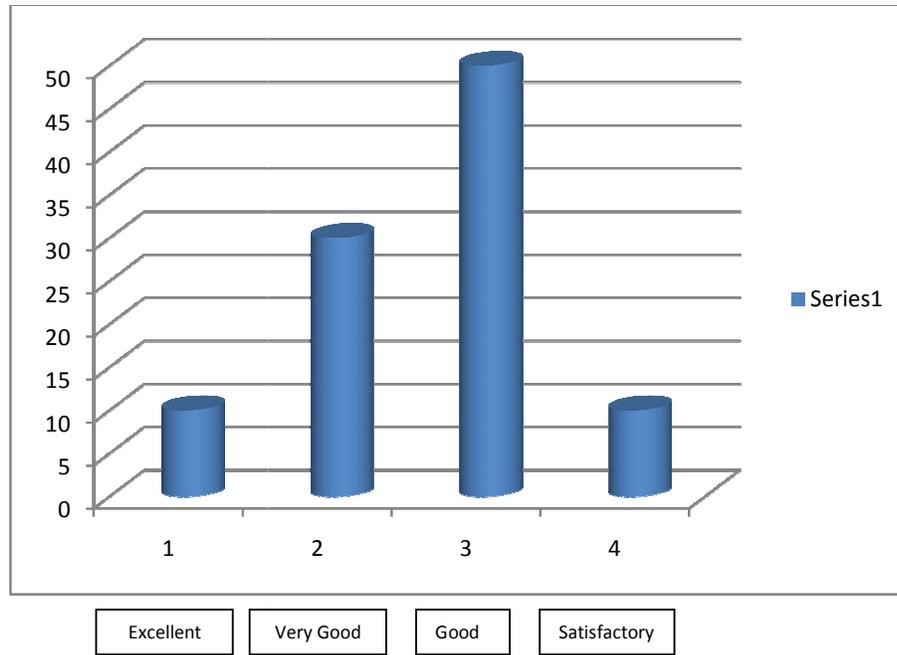
B.R.TAMBAKAD ARTS,COMMERCE & SCIENCE
FIRST GRADE COLLEGE, VIDYA NAGAR
HIREKERUR-581 111.

PLACE: HIREKERUR.
DATE: 27-11-2015.

Analysis of Student Feed Back on Teachers (2014-15)



Analysis of Student Feed Back on Teachers (2014-15)



*Best Practice.***1. Title of the Practice:****Career Guidance & Counseling Cell****2. Objectives of the Practice:**

- To make students competent and make them aware about the recent to employment opportunities.
- To guide the students to overcome problems that they are facing.
- To counsel the students suffering from social and economic problems.
- To prepare the students for work environment.
- To make the students competent in communication skills and make them ready for the future challenges.

3. The Context:

Through Career Guidance & Counseling Cell, we organize various lectures and seminars for Personality Development of the students. Lectures include topics like Communication Skill, and Competitive examinations and Students face various problems in their learning and academic growth. The social and economical problems disturb their academic growth. Lack of awareness of their own abilities and talent results in poor academic performance. To overcome this problem, it is essential to provide counseling to the students and motivate them to do better in their studies. Counseling helps students to develop discipline in their personal life of the college.

4. The Practice:

The personal Counseling Cell is constituted for the benefit of all the students of the college. HOD's of all the departments and senior faculty members are involved in the process of counseling. The college Guidance cell organizes guest lectures on Career Guidance and Employment opportunities by inviting experts and cell conducted various informative sessions, talks and programs to help students to understand the nature of the jobs. Department of English conducts training in communication skills,debate, presentation skills, group discussion, and other skills. The college library has a number of books, journals, periodicals to help students in preparing to take up competitive examinations. All the activities and programs of the college are learner centred. The cell also conducts seminars and workshops to enable the students of college to become successful professionals, in Future life.

5. Evidence of Success:

The counseling sessions helped the students to pursue higher education in different streams. Due to counseling and personality development programs, the attitude and approach of the students has changed positively. They enrich their knowledge by participating in various competitions and programs at the state and national level.

6. Problems Encountered:

Students who are lacking in higher education pursue and communication skills, for them special programmers were organized. Each individual's strength and weakness are identified and they are counseled to overcome their weakness of the students.

7. Resources Required:

The college has adequate resources in terms of infrastructure, and human resource functioning the counseling cell.

8. Contact Details:

Name of the Principal: Prof. S.B.Channagoudra.

Name of the Institution: B.R.Tambakad Arts,Commerce & Science First Grade College.

City: HIREKERUR-581 111.

Accredited Status: B

Website: www.htvssbrtcollege.com

Mobile: 9448789390